

Minutes of the Suffield Permanent Building Commission

Thursday, February 16, 2012

PBC Members Present

Joe Sangiovanni, Chairman
Glenn Neilson, Vice Chairman
Cathie Ellithorpe
Bill Gozzo
Kevin Goff

Absent PBC Members

Gene Torone

Also Present

Jack Muska – Suffield Public Works
Sandy Rubino – Haynes Construction
Ed Basile – Suffield Public Schools Business Manager
Rick Jensen – Suffield High School Agri-Science Director

Call to order: The meeting was called to order at 7:00 p.m.

Public Comment: None

Correspondence: None

Approval of Minutes

- Meeting minutes were not yet available, so the PBC members had to table the approval.

High School Agri-Science Large Animal Facility Project

- There was a discussion among the PBC members and Ms. Rubino regarding the defective grouting of the masonry wall cavities.
- Ms. Rubino reported that Haynes Construction is attempting to minimize the number of holes they have to make to repair the grouting.
- The holes are being made at different levels.
- All of the holes are in the animal housing area.
- *Review Progress and Schedule (2 Week Look)- given by Ms. Rubino*
 - They are working on the cricket on the roof. They finished 50% today, and the material was delivered for the other 50%. It should be completed in a few days.
 - The interior masonry is being worked on. They are putting up the walls of the mezzanine (block walls).
 - The plumbing inspection was supposed to be done today (the pressure test on the plumbing lines); however, it was postponed until tomorrow.
 - Once the mezzanine walls are finished, then work on the chase walls, bathrooms, and classroom areas will take place.
 - The electrician has pulled the wire throughout the building and is now wiring the panels.
 - The sprinkler contractor is putting in the main sprinkler lines.
 - The plumbing contractor is carrying the lines from the mezzanine, across the classroom, and into the animal housing area, but progress is slow.
 - The IPE contractor has one wall left on the back of the building.
 - The overhead doors and the main doors are scheduled to come in and be installed next week.
 - There was a discussion of the roll-up door repair (to fix the 2" gap).
- Haynes requests to use the mechanical systems.

- Haynes will put special filters in the HVAC system to protect the supplies and returns.
- Ducts will be examined after use
- The warranty begins once the HVAC system is turned on.
- Haynes will pick up the cost of the gas heat
 - *(Back to Review Progress and Schedule)* The lighting fixtures have been finished in the animal housing and the classroom fixtures are installed (for the most part) and are operational.
 - The electrician wired the lighting fixtures to emergency lighting only at night.
 - Haynes always re-lamps all the fixtures before they turn the building over.
- Ms. Rubino mentioned the solar panels, and that she has a concern about the two combiner boxes on the roof. They are the same color as the roof and will be placed low on the roof. They had to add conduit.

High School Fire Pump Project

- *Progress and Schedule*
 - There was a discussion and explanation of the delay in progress on this project. They had to rework the entire pump house to get the electrical in there.
 - The anticipated delivery is the end of May (or worst case scenario mid-June).
 - The drain in the pump house is tied in to the sanitary line underground (not the storm line).
 - Percentage of the plumbing: all of the plumbing pipe is roughed, and when the floor slab is poured, the drain will be put in.
 - Relocation of sprinkler pipes underneath
 - The brick veneer will match the school building and it will be the same mortar as on the Agri-Science Large Animal Facility.
 - The Department of Education will conduct a walk-through in the future to check the building. (They check all Agri-Science programs.)

Town Hall Renovation Project

- There was a discussion about the interviews with the bidders that took place on Feb. 9, 2012. The PBC members voted to re-bid for the HVAC design work because the bids did not adequately cover the scope of the work. Mr. Neilson made the motion (seconded by Mr. Goff). **Approved unanimously.**
- Mrs. Ellithorpe and Mr. Torone will redraft the RFP for the next PBC meeting.
- Mr. Muska will inform the four firms tomorrow (Feb. 17, 2012) about the re-bidding.

Invoices

- 1.) Mr. Gozzo made a motion (seconded by Mrs. Ellithorpe) to approve the invoice from IMTL in the amount of \$1,048.00 for concrete and masonry work. (Reports #102, #103, #104, and #105) The testing included concrete samples, steel testing, masonry testing, grout specimen, and pick up samples. **Approved unanimously.**
- 2.) Mr. Goff made a motion (seconded by Mrs. Ellithorpe) to approve the invoice from Oak Park in the amount of \$3,800.00. **4 for/1 against** Mr. Neilson opposed. **Motion carries.**
- 3.) Mr. Neilson made a motion (seconded by Mr. Gozzo) to approve the revised Application #3 from Eagle Rivet in the amount of \$14,962.50 for the final payment. (The warranty and Mr. Flanders' final inspection have both been received.) **Approved unanimously.**
- 4.) *The PBC members decided to table the invoice from Silver Petrucelli for \$330.00.*
- 5.) Mrs. Ellithorpe made a motion (seconded by Mr. Gozzo) to approve the Fire Pump Application #3 from Haynes Construction in the amount of \$14,413.58. **Approved unanimously.**
- 6.) Mr. Goff made a motion (seconded by Mrs. Ellithorpe) to approve Application #8 from Haynes Construction in the amount of \$362,329.78. **Approved unanimously.**

Other Business

- The flooring contractor (Rupert Lawrence) began prepping the flooring at the Kent Memorial Library.
- The RFP for hazardous material and demolition of the barns on the Agri-Science land is to be done by the town. Mr. Muska is currently working on the draft of the RFP.

Schedule Next Meeting

- The next meeting of the Suffield Permanent Building Commission will be on Thursday, March 1, 2012.

Adjourn

- There was a motion made and seconded to adjourn at 9:01 PM.

Submitted by
Kelly Hawkins

Joseph J. Sangiovanni, Chairman

Chairman Signature